



Date of Application: \_\_\_\_\_

## APPLICATION FOR EMPLOYMENT

**Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, creed, disability, marital or veteran status, ancestry, sexual orientation, arrest conviction record, membership in any government or military unit.**

**Instructions: Please print information on the application. You must be 18 years of age to work at Keller, Inc.**

**If referred by a Keller Employee, please list that person(s) here:** \_\_\_\_\_

**Position (s) Applied for (Please circle all that apply)**

ANY	FOOTINGS	WALLS	FLAT WORK	BUILDING ERECTION	CARPENTRY	YARD	STEEL SHOP	MECHANIC SHOP
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Name: \_\_\_\_\_  

Last
First
Middle

Address: \_\_\_\_\_  

Number
Street
City
State
Zip

Phone Number: \_\_\_\_\_  

Home Number
Cell Number

What is the best time to reach you? \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ CDL: \_\_\_\_\_

Have you filled out an application here before?  Yes  No If yes, give date: \_\_\_\_\_

Have you ever been employed by Keller, Inc.?  Yes  No If yes, give date: \_\_\_\_\_

Do you currently work a fulltime job?  Yes  No

Will you continue to work fulltime for another employer if you are hired for the position for which you are applying?  Yes  No

May we contact your present employer?  Yes  No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?  Yes  No Proof of citizenship or immigration status may be required upon employment.

On what date would you be available to work? \_\_\_\_\_

Are you available to work:  Fulltime  Summer

Are you on a layoff?  Yes  No

If yes, are you subject to recall?  Yes  No

Can you travel if the job requires it?  Yes  No

**Keller, Inc. does do pre-employment, random, reasonable suspicion, DOT and accident drug testing.**



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**Indicate languages you speak, read, and/or write:**

	Fluent	Good	Fair
Speak			
Read			
Write			

**List professional, trade, business or civic activities/offices held. You may exclude those which indicate race, color, religion, sex or national origin.:**

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**Give name, address and telephone number of three (3) references who are not related to you and are not previous employers:**

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**Scope of Obligation:**

**State and Federal laws specify that it is unlawful for employers .....**

To discriminate against otherwise qualified applicants in recruiting, advertising, job application procedures, hiring, terms, conditions or privileges of employment, promotion, compensation, disciplinary action, discharge or termination on the basis of age, race, creed, color, disability, marital status, sex, sexual orientation, national origin, ancestry or conviction record, membership in any military unit or the use of lawful products off the employer's premises during non-work hours.



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**Employment Experience:** Please start with your present or last job. Include military service assignments and volunteer activities. Exclude organization names which indicate race, color, religion, sex or national origin.

<b>Experience</b>	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		From	To	
Supervisor				
Reason for Leaving				

<b>Experience</b>	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		From	To	
Supervisor				
Reason for Leaving				

<b>Experience</b>	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		From	To	
Supervisor				
Reason for Leaving				

<b>Experience</b>	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		From	To	
Supervisor				
Reason for Leaving				

**Employment Experience:** If you need additional space, please continue on a separate sheet of paper.

**Special Skills and Qualifications:** Summarize special skills and qualifications acquired from employment or other experience.

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## APPLICATION FOR EMPLOYMENT

**Education:**

	Elementary	High School	Technical School	College/University
School Name:				
Years Completed: Please Circle	4   5   6   7   8	9   10   11   12	1   2   3   4	1   2   3   4
Diploma/Degree:				
Describe Course of Study:				
Describe Special Training, Skills, Apprenticeship and Extra-Curricular Activities.				
Honors Received:				

**State any additional information that you feel may be helpful to us in considering your application:** \_\_\_\_\_

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**In paragraph form:** Summarize your major achievements. \_\_\_\_\_

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**In paragraph form:** What are your short and long term goals? \_\_\_\_\_

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**In paragraph form:** What are some good reasons we should hire you? \_\_\_\_\_

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I certify that answers given herein are true and complete to the best of my knowledge.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of the company.

All applications must be filled out by applicant at the Keller, Inc. Office.

I authorize permission to do a license, motor vehicle, and credit check for employment reasons when applicable.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment.

I understand that all employees of Keller, Inc. are considered employees at will.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date